



txConnect Training

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New Student Enrollment, Online Registration, & Data Updates

[Before You Begin](#)

[Flow Chart: Admin Steps](#)

[Flow Chart: Parent Steps](#)

1

First, the district must set up forms in txConnect Admin:

[txConnect Admin: Manage Forms for Enrollment, Registration, and Data Updates](#)

2

Then, parents can enroll their students online:

[txConnect Parent: New Student Enrollment](#)

3

Next, campus staff must enroll the student from txConnect and issue a Student Portal ID to the parent:

[TxEIS Registration: Enroll a New Student from txConnect](#)

4

With a Student Portal ID, the parent can add the student to his account and complete online registration and data updates:

[txConnect Parent: Registration and Data Updates](#)

5

Campus staff must review and accept any data or form changes submitted from txConnect:

[TxEIS Registration: Approve Student Registration & Data Changes and Monitor Forms](#)

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